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| **Otaru University of Commerce****YOUC Program Application Form for Exchange Students** |  |
| **This from should be typed or filled out using block letters.** |

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| **1. Studying Period** |  |
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| **September 2025 intake** **(Application closes on April 10)** | **March 2026 intake (Application closes on October 10)** |
| ⬜ September–August | ⬜ September–February | ⬜ March–August  | ⬜ March – February |

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| **2. Personal details about the applicant** |

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| Name in Roman Letters: | (Family name) | (Given name) | (Middle name) |  | H: 4cm x W: 3cmPaste your passport size photograph here. Please try to fit it in this box. |
| Name in Katakana if available: | (Family name) | (Given name) | (Middle name) |
| Name in Chinese character | (Family name) | (Given name) | (Middle name) |
| Nationality: | Gender: | □Male □ Female □Other |
| Date of birth: | (Year) | (Month) | (Day) |  |
| Marital status: | □ Single | □ Married |  |  |

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| **3. Address** |

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| Contact address: | Permanent address (if different): |
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| ZIP code: | ZIP code: |
| Country: | Country: |
| TEL: | TEL: |
| FAX: | FAX: |
| E-mail: | E-mail: |

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| **4. Contact person** |

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| Name: |
| Contact address: |
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| ZIP code: | TEL: |
| Country: | FAX: |
| Relationship: | E-mail: |

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| **5. University affiliation** |

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| ⬜ Aix-Marseille University (France)⬜ Berlin School of Economics and Law (Germany)⬜ Bifrost University (Iceland)⬜ Chungnam National University (Korea)⬜ Dongbei University of Finance and Economics (China)⬜ Far Eastern Federal University (Russia)⬜ Hong Kong Baptist University (Hong Kong SRA)⬜ Lanzhou University (China) ⬜ National Taipei University of Business (Taiwan)⬜ Oglethorpe University (United States)⬜ Oulu University of Applied Sciences (Finland) | ⬜ The University of Burgos (Spain)⬜ The University of Otago (New Zealand)⬜ The University of South Dakota (United States)⬜ The University of Wollongong (Australia)⬜ University of Bayreuth (Germany)⬜ University of Malaya (Malaysia)⬜ University of Sheffield (United Kingdom)⬜ Vienna University of Economics and Business Administration (Austria)⬜ Vietnam National University Ho Chi Minh City International University (Vietnam)⬜ Western Michigan University (United States) |
| Enrollment status | ⬜ Undergraduate⬜ Graduate | School Year:  | ⬜ 1st ⬜ 2nd  ⬜ 3rd  ⬜ 4th ⬜ 5th ⬜ Other (please specify): |
| Department: |
| Major field of study: |
| Minor field of study (if applicable): |

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| **6. Language proficiency** |

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| Your native language: | ⬜ English ⬜ Korean ⬜ Mandarin ⬜ Cantonese ⬜ French ⬜ German ⬜ Russian⬜ Other (please specify): |
| Have you previously studied Japanese?Yes / No | If yes, where and how long have you studied Japanese? |
| **English language proficiency:** | **Japanese language proficiency:** |
| Speaking: | ⬜ Excellent ⬜ Good ⬜ Fair ⬜ Poor | Speaking: | ⬜ Excellent ⬜ Good ⬜ Fair ⬜ Poor |
| Reading: | ⬜ Excellent ⬜ Good ⬜ Fair ⬜ Poor | Reading: | ⬜ Excellent ⬜ Good ⬜ Fair ⬜ Poor |
| Writing: | ⬜ Excellent ⬜ Good ⬜ Fair ⬜ Poor | Writing: | ⬜ Excellent ⬜ Good ⬜ Fair ⬜ Poor |
| Please fill in the score and date of the most recent standardized English test taken if available. (Please attach a copy of the result). | Please fill in the level and the score for the most recent Japanese language proficiency test if you have taken one. |
| TOEFL: | Date: | Date of examination: |
| TOEIC: | Date: | Level: | Score: |
| Other (please specify): | Other (please specify): |

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| **7. Housing** |

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| Please check the desired room type : | ⬜ Single room | ⬜ Double room (only those with family members accompanying them may apply for this room type) |
| Accompanying family: | Gender: | Date of birth (YY/MM/DD) | Relationship: |
| Name: | ⬜ Male⬜ Female |  |  |
|  | ⬜ Male⬜ Female |  |  |
|  | ⬜ Male⬜ Female |  |  |

Please also refer to the YOUC Program Syllabus regarding the housing information.

**8. Statement of Purpose and Study plan in Japan**

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| Please write a statement of purpose and your study plan (including specific course names of the YOUC Program you hope to register) while you are in Japan. Please refer to the Subject List in the YOUC Program Syllabus. |

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| **Application for YOUC program****❒**Completed YOUC Program Application Form. Make sure to fill in all the blanks and affix your identity photograph in digital. **❒**Official transcript of academic records either in English or Japanese.**❒**A digital file of passport-sized (4cm x 3cm) clear identity photograph.**❒**Any test result which shows your language ability in Japanese or English (for non-English speaker) if applicable.**❒**Application for Certificate of Eligibility (Student of Chinese or Korean nationality is ALSO required to write his/her name in Chinese Characters). Please fill them in digital and send as Excel files.**❒**A photocopy of the information page of your passport. **❒**Bank statement (to show your ability to support yourself during your stay in Japan -Immigration requirement). |

**9. Check list**

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| I hereby declare that the information given in this application form is correct and complete. |
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| Date | Signature |

**Important: ALL the above application materials must arrive at the International Office of Otaru University of Commerce by April 10, 2025 for September intake, and October 10, 2025 for March intake. They must be sent via the study abroad office of the home institution of the applicant. Please ask the office of your home institution about the internal application deadline.**